

Master of Studies in Real Estate: Supporting Documents

Below are details of the Course Specific Questions and other supporting information you will be asked to provide **before you can submit your application**. These are marked with an asterisk (*). References and transcripts can be provided either at the time of submitting your application or shortly after.

If you have any questions, please contact ICE Admissions: mst.admissions@ice.cam.ac.uk and we will be happy to help.

References

You will need to provide the details of two referees who should be senior people acquainted with your work and who are able to comment on your academic and/or professional suitability to undertake the course. Ideally one reference should be academic and one professional. If this is not possible, two professional references may be accepted.

You will be asked to provide e-mail addresses for your referees so that they can submit their reference via the online referencing system, so it is important for you to ensure that your referee is able to provide a reference for you before you submit your application form.

You should try to advise your referees to include the following information:

- How long they have known you and in what capacity.
- Their opinion of your experience, achievements, professional interests, and the capabilities which you will bring to the course.
- Whether they believe you have the academic and analytic skills to successfully study at Masters level.
- Whether they believe you will fit well on a Master's level course concerned with Real Estate, requiring both group work and individual research.
- Whether they consider you have the enthusiasm, commitment and determination necessary to complete the course successfully.

If your referees are unable to use the online referencing system, or do not have an e-mail addresses, please contact the ICE Admissions office for further assistance.

Transcripts

A transcript is a list of all the courses you have taken during a programme of study, with the result you obtained, and with the credit value if applicable.

If you are currently studying, please provide a transcript listing the courses taken during your programme of study, with the results or grades obtained for each.

If you have previously completed degree-level study, please provide a transcript or degree certificate for each degree-level programme you have studied, showing the date the degree was awarded and the final class or grade obtained.

The transcript should be uploaded via your Applicant Portal. Please note that we may also ask you to send the originals via post if we make you an offer of admission and supplying these may be a condition of your offer.

If your documents are not in English, you must also upload a full translation of each document, prepared by a registered translator.

Research Proposal*

You are required to submit a 'Research Proposal'. At this stage you may not have a specific research topic in mind but several areas of research interest. Please feel free to include a range of your ideas and topics, as the dissertation subjects and titles are not finalised until year 2.

Please write under the following headings:

- **Research Problem/Question** - specify the topic or topics that you are potentially interested in exploring further during the course. Please indicate why the topic might be of interest as a research topic and what its wider relevance is.
- **Research Experience** – please detail any relevant research experience that you have as part of previous academic study, in your workplace or other setting. Note the specific research skills you feel you bring.
- **Additional Information** - add any further information that you feel is relevant.

Curriculum Vitae*

You will be required to submit your CV on application. This should demonstrate at least three years' experience in a relevant industry: in finance, investment, real estate and the more general built environment professions.

Professional Qualifications

You should include details of any relevant professional qualifications or memberships in support of your application under the 'Professional Qualifications' section of the application form. You will also need to provide documentary evidence, stating the date the qualification or membership was obtained.

Personal Statement*

Your statement should include:

- your reasons and motivation in applying for this course and to the University of Cambridge.
- your future aspirations and expectations
- your qualities and strengths
- what you would bring to the cohort
- any other information you wish to include in support of your application.

You may also use this statement to expand on the information given in your application form. Please do not exceed 1000 words.

Letter of Support from your Employer

If a student will be in employment during his/her studies, a letter from the student's employer is required stating that they support the application and understand/accept that in undertaking the course some time away from work to attend the residential sessions will be required. This may be provided following review of your application by the Department if you do not wish to approach your employer at this stage of your application, but any offer made will be conditional on receipt of an employer support letter.

Sample of academic work

Not required for this course, unless specifically requested